

Constitution of the Purdue Graduate Student Government  
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We, the graduate students of Purdue University, West Lafayette, recognize and embrace our role and responsibility as a self-governing body within the framework of the university community, and thus declare ourselves the Purdue Graduate Student Government. This organization shall act to represent graduate student interests and concerns at the university; develop and disseminate ideas to improve the academic, social, and professional welfare of graduate students; and voice the graduate student perspective to the university community. In order to better define the purpose and function of our government, we do establish this Constitution.

## Article I Names & Definitions

SECTION 1. THE LEGISLATURE. All legislative Powers herein granted shall be vested in a Congress of the United States, which shall consist of a Senate and House of Representatives.

SECTION 2. NAME The name of this organization shall be the Purdue Graduate Student Government, hereafter referred to as "PGSG."

SECTION 3. DEFINITIONS The following are common definitions:

- A. The home institution of this organization, Purdue University, West Lafayette, Indiana, shall hereafter be referred to as Purdue University.
- B. "Graduate Student" shall refer to all those enrolled full or part time in the Purdue University Graduate School, Krannert Professional Program, or Veterinary Program.
- C. The word "program" will hereafter refer to a department, veterinary program, Krannert professional program, or graduate interdisciplinary program at Purdue University as defined by the Purdue Graduate School.
- D. The Purdue Graduate Student Center shall be referred to as "PGSC."
- E. Except where expressly defined, a quorum shall be defined as the presence of a majority of the voting members of the relevant body.
- F. A majority vote shall be defined as more than one-half (1/2) of the voting members present being in accord.
- G. A vote shall be a simple majority vote except where expressly defined.
- H. A two-thirds (2/3) majority vote shall be defined as at least two-thirds (2/3) of the voting members present being in accord.

SECTION 4. PURPOSE AND MISSION STATEMENT The PGSG represents the graduate student body of Purdue University. The mission of the PGSG is to:

- A. To identify and address academic, social, and professional concerns of Purdue Graduate Students.
- B. To act as a liaison with Purdue University administration, faculty, and student government bodies.
- C. To promote communication and interaction among Purdue graduate students.

SECTION 5. MEMBERSHIP In accordance with this Constitution:

- A. All individuals listed on the Registrar's rolls as full-time or part-time graduate students, Krannert professional students, or veterinary students of Purdue University shall be members of the PGSG.

B. Membership in the PGSG or any subset thereof shall comply with the Purdue University Non-Discriminatory Policy, which states that membership and participation are free from discrimination based on race, religion, color, sex, age, national origin or ancestry, genetic information, marital status, parental status, sexual orientation, gender identity and expression, disability, or status as a veteran.

C. Membership in the PGSG or any subset thereof shall comply with the Purdue University Policy Against Hazing.

SECTION 6. STRUCTURE The governing structure of the PGSG shall be vested in two (2) branches: Legislative, consisting of the Purdue Graduate Student Senate and its relevant committees, and Executive, consisting of the Executive Officers and its relevant committees and teams. Judicial Authority shall be divided among the branches, as outlined in this Constitution.

SECTION 7. PARLIAMENTARY AUTHORITY The parliamentary authority of the PGSG shall be the current version of Robert's Rules of Order Newly Revised, except where expressly defined in the governing documents of this organization.

SECTION 8. ADVISOR. A PGSG Advisor(s) shall be appointed from the leadership of the Graduate School in discussion with the Dean of the Graduate School and PGSG leadership.

A. Advisors may not vote or hold office in the organization.

B. There is no term limit for the PGSG Advisor.

C. When possible, it is preferable that the PGSG Advisor be selected from the members of the Dean's Cabinet.

D. In case of a vacancy, a new advisor will be appointed in a manner that is mutually agreeable to PGSG leadership and the Graduate School.

## Article II Legislative Branch

SECTION 1. LEGISLATIVE POWERS Legislative powers of the PGSG shall be vested in the Purdue Graduate Student Senate, hereafter referred to as "PGSS" and its committees.

SECTION 2. ELIGIBILITY In accordance with this Constitution, the PGSS shall be composed of members of the PGSG such that:

A. Membership in the PGSS is open to all members of the PGSG.

B. Any member who no longer fulfills the requirements for membership in the PGSG shall immediately be removed from membership in the PGSS and forfeit all the duties and privileges thereof.

SECTION 3. COMPOSITION The PGSS shall be a representative body for the Purdue Graduate Student Body. Therefore, the following requirements should be made of the composition of the Senate:

A. Senate Membership

i. There shall be one (1) senate seat for each program.

ii. There shall be one (1) alternate for each filled program seat.

iii. There shall be one (1) senate seat from each Purdue University Cultural Center.

iv. No person shall concurrently hold more than one (1) seat in the PGSS.

v. All representatives holding a senate seat shall be hereafter referred to as Senators. All representatives holding an alternate position shall be hereafter referred to as Alternates.

B. Non-voting Seats in the PGSS

- i. Two (2) seats may be held by a representative of the Graduate School Administration.
  - ii. One (1) seat may be held by each regional campus with at least one (1) recognized graduate program.
  - iii. One (1) seat may be held by a representative of the University Senate.
  - iv. One (1) seat may be held by a representative of the Purdue Student Government (PSG).
- C. Executive Membership
- i. The President, Senate Clerk, Treasurer, Chief of Staff, Public Relations Officer, Diversity Officer, Legislative Affairs Officer, Parliamentarian, and Chairs of committees and teams, except where said Chair is a Senator, shall serve as non-voting, ex-officio members of the Senate.
  - ii. The Senate Chair shall serve as a non-voting, ex-officio member of the Senate except where granted voting privileges as detailed in this Constitution.
  - iii. Chairs of committees and teams who are Senators shall retain their role as a Senator, including all the duties and powers thereof.

SECTION 4. SELECTION AND TERMS OF OFFICE In accordance with this Constitution, Senators shall be selected as per the following:

- A. Selection of Senators and Alternates
- i. Each individual program shall, after informing their constituents, elect or appoint a graduate student to serve as Senator in the PGSS.
  - ii. Each individual program shall elect or appoint a graduate student to serve as Alternate for their respective Senator in the PGSS.
- B. Non-voting Seats shall be filled as each represented party sees fit, with selection procedures and terms of appointment determined internally to each respective party.
- C. Newly selected Senators and Alternates shall be announced by the Senate Chair during the opening of the first meeting of PGSS following the Senator or Alternate's selection and shall be recorded in the official meeting minutes for that meeting.
- D. Senators and Alternates shall serve from the time of their installation until the following May 1st. In the event that a Senator was installed after January 1st, that Senator may automatically extend their term to include the following academic year by providing written notice to the Senate Chair and Clerk. If the seat is not filled by the end of the term, it shall be declared vacant. Announcement of newly vacated seats shall be made in the official meeting minutes of the first meeting of the PGSS during which that seat is vacant.
- E. Senators and Alternates may be reelected for so long as they are eligible to be a member of the PGSS.

SECTION 5. LEADERSHIP In accordance with this Constitution, the Senate shall have the following leadership structure:

- A. A Senate Chair shall be elected from among eligible populations no later than the first meeting of the PGSS in the fall semester. The Senate Chair of the Senate shall:
- i. Preside over all meetings of the PGSS in accordance with the Parliamentary Authority defined in this Constitution.
  - ii. Record in the absence of the Senate Clerk and inherit all duties and privileges thereof for the duration of the Senate Clerk's temporary absence.

- iii. The Senate Chair shall have one (1) vote on all business before the Senate, which may be cast only in the event of a tie. Unless expressly asked or able to cast a vote, the Senate Chair shall remain neutral and impartial to all business before the Senate.
- B. A Senate Clerk shall be elected from eligible populations no later than the meeting following the election of the Senate Chair. The Senate Clerk shall:
  - i. Serve as the recorder of the Senate.
  - ii. Prepare minutes of all meetings of the PGSS, which shall be made available to all members of the PGSSG.
  - iii. Maintain an archive of all resolutions and bills and minutes with the aid of the VP of Public Relations.
  - iv. Prepare and organize all handouts for distribution at meetings of the PGSS.
  - v. Assist the Senate Chair in organizing the annual Senate Workshop.
  - vi. Complete and deliver all necessary documentation to the appropriate offices.
- C. Committees and teams shall select chairs from among their committee members, excepting where otherwise prescribed by this Constitution or the PGSSG Bylaws, to serve as an executive board member. These individuals shall conduct regular meetings of their committees and teams, and shall report their progress and findings to the PGSS and executive board.

**SECTION 6. DUTIES AND POWERS OF THE SENATE** In accordance with this Constitution, the PGSS shall:

- A. Conduct business only when a quorum is present.
- B. Be the legislative body of the PGSSG.
- C. Be the voice of the graduate student body and act in its best interests.
- D. Uphold the PGSSG Constitution.
- E. Enact Bylaws by a majority vote, which shall further define the internal, structural, or procedural policies of the PGSS.
- F. Enact rules and regulations, outlined in the Bylaws, necessary for the proper administration of elections of Executive Officers of the PGSSG.
- G. Enact bills and resolutions.
  - i. A bill is defined as legislation that affects the internal operations of the PGSSG or any subset thereof, and upon passage, must be followed and upheld by the relevant members of the PGSSG.
  - ii. A resolution is defined as legislation that expresses the opinion of the PGSSG or recommends that specific action be taken. Any resolution may be referred to Purdue Student Government and/or University Senate for action as a joint resolution, given that such referrals are accompanied by appropriate language within the text of the resolution.
- H. Have the power to remove from office any member of the Executive Board or the PGSS, in accordance with the procedures outlined in this Constitution and detailed in the Bylaws.
- I. Have the power to create and dissolve committees or teams by a two-thirds (2/3) majority vote, excepting the Executive Board, which is established by this Constitution and may not be dissolved except by Constitutional amendment.
- J. Confirm or reject by a majority vote appointments made by the Executive Board;

- K. Approve by a majority vote the annual budget, either as presented or as amended, when presented by the Executive Board.

**SECTION 7. DUTIES AND POWERS OF SENATORS** In accordance with this Constitution, all Senators shall:

- A. Support the duties and powers of the PGSS.
- B. Attend all PGSS meetings or be represented by an alternate;
- C. Inform their constituents of PGSS proceedings.
- D. Inform their Alternate of PGSS proceedings.
- E. Promote PGSS events and initiatives in their program.
- F. Communicate the concerns and issues of their constituents to the PGSS.
- G. Actively participate in at least one (1) PGSS committee or team.
- H. Have full rights and privileges of speaking, voting, and proposing motions and legislation at all meetings of the PGSS.
- I. Have the power to cast one (1) vote in each item of business of the PGSS.

**SECTION 8. DUTIES AND POWERS OF ALTERNATES** In accordance with this Constitution, all Alternates shall:

- A. Serve in the capacity of Senator only when the Senator is unable to attend a PGSS meeting.
- B. When serving in the place of a Senator, have all the duties and privileges of a Senator, including the right to vote, for the duration of that meeting.
- C. Update themselves on PGSS matters from the Senator prior to the PGSS Meeting.

**SECTION 9. DUTIES AND POWERS OF NON-VOTING MEMBERS** In accordance with this Constitution, all Non-Voting Members shall:

- A. Have full rights and privileges of speaking at all meetings of the PGSS, including the proposal of motions.
- B. Not have the power to vote on any motion or legislative action under consideration by the Senate.

**SECTION 10. EXPULSION AND VACANCIES OF SENATORS AND ALTERNATES** In accordance with this Constitution, Senators are to uphold high moral standing. As such:

- A. In the event that a Senator or Alternate is found to have exhibited malfeasance or misfeasance, they may be considered for expulsion by the PGSS. The accused shall receive written notice of the charges prior to the next scheduled meeting of the PGSS and shall have opportunity to be heard before the Senate.
- B. Removal proceedings shall be conducted as a motion of the Senate, consistent with the established procedures of the Bylaws. A two-thirds (2/3) vote shall be sufficient to pass the motion.
- C. In the event that a motion to remove is passed, the Senator or Alternate shall immediately vacate all offices held within the PGSS.
- D. A Senator may also be expelled automatically on grounds of attendance according to the established procedures of the Bylaws.

**SECTION 11. MEETINGS** In accordance with this Constitution, the Senate shall meet by the following stipulations:

- A. The PGSS shall convene for at least one (1) meeting during each month of the fall and spring semesters, except where University holidays would require otherwise. Exact

meeting dates for each semester shall be determined by the Executive Board prior to the first meeting of the PGSS of that semester. The schedule of meetings shall take into account all holidays, secular and religious, and be distributed to all members of the PGSS.

- B. In the event of extremely time sensitive business, special sessions of the PGSS may be called at the discretion of the President and the Senate Chair and shall be scheduled in a manner that allows Senators no less than forty-eight (48) hours' notice in advance of the meeting. Senators may not be penalized for failure to attend a special session of the PGSS.
- C. Meetings of the PGSS shall be open to the public and to all PGSSG members. However, a motion may be made to move into a closed session, open only to PGSS members, PGSSG Executive Board members, and PGSSG advisors. Closing a meeting shall require a majority vote of the Senate.

## Article III Executive Branch

SECTION 1. COMPOSITION In accordance with this Constitution:

- A. The Executive Branch of the PGSSG shall consist of the Executive Officers of the PGSSG.
- B. The Executive Officers shall be defined as:
  - i. The President, the Senate Chair, the Treasurer, the Chief of Staff, Legislative Affairs Officer, Diversity Officer, and the Public Relations Officer, all who must be duly elected from among the PGSSG members in accordance with the rules and regulations of election established by the PGSS in the PGSSG Bylaws.
  - ii. The Parliamentarian, who must be appointed by the President from among the PGSSG members and confirmed by a majority vote of the Senate.
- C. The Executive Officers and the chair of each committee and team, or their designee, of the PGSSG shall constitute the Executive Board, with all members having full voting privileges except the Parliamentarian, which shall be a non-voting member.

SECTION 2. ELECTION AND ELIGIBILITY In accordance with this Constitution:

- A. A General Elections for President, the Senate Chair, Treasurer, and Public Relations Officer shall be held at a meeting no later than the second-to-last meeting of the academic year and be conducted according to the rules and regulations for elections established by the PGSS in the PGSSG Bylaws.
  - i. Eligibility for the President and Chief of Staff shall be limited to those who have served as an officer of the Executive Board or as a Chair of a committee or team, as defined by the PGSSG Bylaws.
  - ii. Eligibility for the Senate Chair shall be limited to those who have served as a voting or non-voting member of the PGSS.
  - iii. Eligibility for the Treasurer, Legislative Affairs Officer, Diversity Officer and Public Relations Officer shall be limited to those who have served on a PGSSG Committee or Team, or as a deputy of a member of the Executive Board.
  - iv. All executive board positions are ineligible to remain in the PGSS upon acceptance of an Executive Board Position except for the Chief of Staff.
  - v. Eligibility requirements may be suspended by a two-thirds (2/3) vote of the PGSS.

- B. No person shall be elected to the office of President more than twice. Past Presidents may not hold any positions requiring Executive Board membership after having served two terms as President.
- C. Officers shall be elected by a majority vote of the Senate. If no candidate receives a majority of the votes, the two (2) candidates receiving the largest pluralities will immediately participate in a run-off election, which shall be determined by a majority vote.
- D. In case of a tie, re-balloting will occur until a majority is reached.
- E. The office of Chief of Staff shall be elected by the Senate immediately following the election of the President. One nominee for the position of Chief of Staff will be made by the President upon their election. The election will be carried by a majority vote of the Senate. The newly elected President will have veto authority over the Senate's choice. The veto may be overruled by a two-thirds (2/3) vote of the senate.
- F. The office of Parliamentarian shall be appointed by the President before the first PGSS meeting following their election and must be approved by the Senate by a majority vote. If an appointment is rejected, the President must produce a suitable replacement candidate before the next meeting of the PGSS to be approved by the Senate. Any member of the PGSS is eligible to be appointed as Parliamentarian.
- G. Newly elected or appointed Executive Officers shall assume office at the end of the final PGSS meeting of the spring semester.

**SECTION 3. DUTIES AND EXPECTATIONS OF MEMBERS OF THE EXECUTIVE BRANCH** In accordance with this Constitution, Members of the Executive Branch shall:

- A. Uphold the values consistent with that of an outstanding graduate student at Purdue University.
- B. Uphold the Purdue Honor Pledge as put forth by the administration of Purdue University.
- C. Act as leaders through word and action in upholding and promoting the purpose of the PGSSG. This includes but is not limited to, volunteering their time and talents and actively promoting the events and ideas of the PGSSG and PGSS.

**SECTION 4. DUTIES AND POWERS OF THE EXECUTIVE BOARD** In accordance with this Constitution, the Executive Board shall collectively:

- A. Under the direction of the Treasurer, initiate the annual budgetary process, as detailed in the Bylaws.
- B. Oversee the general operations of the PGSSG and ensure compliance with the Mission Statement of the PGSSG.
- C. Oversee the general operations of the PGSC.
- D. Assist the President in making various appointments, as outlined in the Duties and Powers of the President.
- E. Meet at least once per month, no later than seven (7) days prior to a regularly scheduled PGSS meeting.

**SECTION 5. DUTIES AND POWERS OF THE PRESIDENT** In accordance with this Constitution, the President shall:

- A. Represent the PGSSG at official functions and meetings as required.
- B. Attend all meetings of the PGSS and the Executive Board.
- C. Preside over all meetings of the Executive Board.
- D. Organize the agenda of all Executive Board meetings and collect Officer Reports.

- E. Be a non-voting, ex-officio member of all boards, councils, committees, and commissions of the PGSSG.
- F. Oversee the Executive Board's execution of the Senate's priorities.
- G. Provide information and recommendations to the Senate regarding matters of student welfare and University policy.
- H. With the assistance of the Executive Board and the approval of the Senate, make appointments to University Faculty Senate committees or University Boards.
- I. Oversee and receive reports from delegates to University Faculty committees and University Boards.
- J. With the approval of the Senate, appoint the Parliamentarian.
- K. Be the primary representative of PGSSG to university administration and board of trustees and or appoint proxies from within PGSSG to represent the President in absentia.
- L. Assist the graduate school in the design of the new graduate student orientation.
- M. Establish the calendar of meetings for PGSS, executive board, and team meetings with assistance from the PGSSC Secretary and in accordance with the bylaws governing their acceptable dates.
- N. Be the primary representative of PGSSG to the University Senate as defined by University Senate procedure.

**SECTION 6. DUTIES AND POWERS OF THE SENATE CHAIR** In accordance with this Constitution, the Senate Chair shall:

- A. Attend all meetings of the PGSS and the Executive Board.
- B. Preside over all meetings, distribute all pending legislation and resolutions to members of the PGSS and the Executive board, and publicly disseminate legislation and resolutions as well as their status of passage upon completion of the senate meeting.
- C. Lead the organization of and preside over the annual Senate Workshop with assistance of the President and Parliamentarian.
- D. Organize and disseminate the agenda and collect officer reports for all PGSS meetings.
- E. Provide the Senate Clerk with all materials to be distributed at each PGSS meeting.
- F. Be a non-voting, ex-officio member of all boards, councils, committees, and commissions of the PGSSG.
- G. Maintain detailed records of PGSS attendance with assistance from the senate clerk.

**SECTION 7. DUTIES AND POWERS OF THE TREASURER** In accordance with this Constitution, the Treasurer shall:

- A. Oversee the annual budget process.
- B. With the assistance of relevant individuals, prepare and disseminate the PGSSG Finance Handbook prior to the first meeting of the PGSS.
- C. Provide a budget report at each PGSS meeting.
- D. Attend all meetings of the PGSS and Executive Board.
- E. Keep accounts, deposit the organization's funds, and make expenditures in a manner approved by the Business Office for Student Organizations
- F. Advise the PGSS on all fundraising and monetary issues.
- G. With the assistance of any relevant committees, ensure the timely review and distribution of any and all grant and grant-like awards administered by the PGSSG.
- H. Be a non-voting, ex-officio member of all boards, councils, committees, and commissions of the PGSSG.



- I. Provide the VP of Public Relations a report of PGSG spending to be published in the PGSG annual report.
- J. Directly oversee any committee which exists with the express purpose of disseminating money.
- K. Have the power to appoint a deputy with the express purpose of managing and distributing grants.

**SECTION 8. DUTIES AND POWERS OF THE CHIEF OF STAFF** In accordance with this Constitution and under the direction of the President and the Executive Board, the Chief of Staff shall:

- A. Advise and assist the President in their duties.
- B. Attend all meetings of the PGSS and Executive Board.
- C. Be a non-voting, ex-officio member of all boards, councils, committees, and commissions of PGSG.
- D. Oversee the appointment of Senators to PGSG committees and teams.
- E. Directly oversee the management of PGSG teams.
- F. Be responsible for the dealings of PGSG members with PGSG matters not directly pertaining to the PGSS.
- G. Assist the President in the collection of Officer and Committee Reports prior to each meeting of the PGSS.
- H. Maintain and enforce attendance of Senators at team and committee meetings.

**SECTION 9. DUTIES AND POWERS OF THE PUBLIC RELATIONS OFFICER** In accordance with this Constitution and under the direction of the President and the Executive Board, the Public Relations Officer shall:

- A. Record minutes of all Executive Board meetings.
- B. Attend all meetings of the PGSS and Executive Board.
- C. With the Senate Clerk, maintain an archive of all correspondence and minutes.
- D. Make wide and known the mission, values, and activities of the PGSG but shall make decisions with consultation from the President and Executive Board.
- E. Facilitate communication within PGSG, such as managing messaging platforms.
- F. Facilitate communication with the broader public, such as managing the website, social media, and maintaining templates for letterhead and flyers.
- G. With the assistance of designated committee and team correspondents, promote and publicize PGSG and its events using all available and appropriate media of communication including the PGSG website and social media outlets.
- H. Prepare and disseminate a PGSG Annual Report including, but not limited to, reports of PGSG spending, activities and accomplishments.
- I. Have the power to appoint two (2) deputies with the express purpose of interfacing the office of PR with non-senate PGSG events, activities, and goings on.
- J. Serve as a member of relevant community boards and committees.

**SECTION 10. DUTIES AND POWERS OF THE PARLIAMENTARIAN** In accordance with this Constitution, the Parliamentarian shall:

- A. Ensure that the Constitution, Bylaws, and Parliamentary Authority are adhered to in all meetings of the PGSS.
- B. With the assistance of any relevant committees, oversee the maintenance of all PGSG governing documents.

- C. Assist the Senate Chair in organizing the annual Senate Workshop.
- D. Attend all meetings of the PGSS-as an ex-officio non-voting member.
- E. Attend all meetings of the Executive Board as an ex-officio non-voting member.

SECTION 11. DUTIES AND POWERS OF THE DIVERSITY OFFICER In accordance with this Constitution, the Diversity Officer shall

- A. Facilitate communication between PGSSG, graduate students, cultural and identity focused graduate student organizations, and Diversity and Inclusion resources on campus.
- B. Meet with at minimum biannual frequency with the Vice Provost for Diversity and Inclusion, directors of the campus cultural centers, CILMAR, Office of Graduate Diversity Initiatives, and Purdue Student Government Director of Diversity and Inclusion
- C. Serve as the PGSSG representative to the University Senate Equity and Diversity Committee and the Graduate School Diversity Committee
- D. Serve as chief PGSSG liaison in follow-up of the Campus Climate Survey to be conducted by the Office of the Provost.
- E. Attend all meetings of the PGSS; serve on the Executive Board as a voting member.

SECTION 12. DUTIES AND POWERS OF THE LEGISLATIVE AFFAIRS OFFICER In accordance with this Constitution, the Legislative Affairs Officer shall:

- A. Facilitate communication of Indiana State, local legislative affairs, and federal legislative affairs that have impact on graduate students or graduate education.
- B. Engagement with Purdue lobbyists at the municipal, state, and federal level
- C. Participate, at minimum, in an annual trip to both the Indiana Statehouse and Washington D.C. for active legislative engagement on behalf of the interests of graduate students and graduate education at Purdue.
- D. Attend all meetings of the PGSS; serve on the Executive Board as a voting member.

SECTION 13. EXPULSION AND VACANCIES OF EXECUTIVE OFFICERS In accordance with this Constitution, the following rules for the expulsion and replacement of Executive Officers shall be observed:

- A. Executive Officers may be considered for expulsion by the PGSS if:
  - i. The Executive Officer is found to have exhibited malfeasance, misfeasance, or nonfeasance of their responsibilities or in any way assail the guidelines expressed in Article III, Section 3.
  - ii. The Executive Officer has not satisfied attendance requirements according to the established procedures of the Bylaws.
- B. In the event that an Executive Officer is considered for expulsion by the PGSS the following procedure shall be followed.
- C. The accused shall receive written notice of the charges prior to the next scheduled meeting of the PGSS and shall have opportunity to be heard before the Senate.
- D. Removal proceedings shall be conducted as a motion of the Senate, consistent with the established procedures of the Bylaws. A two-thirds (2/3) majority vote shall be sufficient to pass the motion. The proceedings may not be introduced as emergency legislation to the PGSS and must follow standard legislative procedure.
- E. In the event that a motion to remove fails, the same Executive Officer may not be considered for expulsion again during the same or the next successive meeting of the PGSS.

- F. In the event that a motion to remove is passed, the Executive Officer is immediately removed from the position. A special election to fill the position must be held no later than two (2) PGSS meetings after the seat has been vacated.
- G. In the event that an Executive Office is vacated, the following temporary replacements shall be observed:
  - i. In the event that the office of President is vacated, either due to expulsion or other circumstance, the Chief of Staff shall temporarily assume the duties and responsibilities of the President until a permanent replacement can be elected. The senate shall elect from the eligible populations a new president as business of the next scheduled senate meeting.
  - ii. In the event that the Senate Chair is vacated, the duties shall be temporarily assumed by the Parliamentarian of the Senate until a permanent replacement can be elected.
  - iii. In the event that the position of the Treasurer is vacated, the Chief of Staff shall temporarily assume the duties and responsibilities of the Treasurer along with the aid of one (1) committee chair who is deemed suitable, until a permanent replacement can be elected. The senate shall elect from the eligible populations a new Treasurer as business of the next scheduled senate meeting.
  - iv. If vacated, the position of the Chief of Staff, the Public Relations Officer, or Parliamentarian shall remain empty until a replacement appointment is elected or approved at the next meeting of the PGSS. The President may appoint a member of the PGSS to fulfill these duties until a replacement is elected or approved.
  - v. If vacated, the position of the Senate Clerk shall remain empty until a replacement is elected at the next meeting of the PGSS. The Senate Chair may appoint a member of the PGSS to fulfill these duties until a replacement is elected.

**SECTION 14. CREATION OF EXECUTIVE BOARD POSITIONS** In accordance with this Constitution, the following rules for the creation of executive board positions shall be observed:

- A. New positions on the executive board will may be proposed by any member of the Purdue Graduate Student Government
- B. Positions will be proposed to the Executive Board in writing with the following items:
  - i. A description of the need for the position
  - ii. A description of why this need is unfulfilled by current Executive Board positions.
  - iii. A nomination for an individual to fill the role for the first year.
  - iv. A description the benefits of this position to the larger university community in line with the mission and goals of PGSSG.
- C. The proposal will be voted on by the Executive Board requiring a simple majority to pass.
- D. Upon approval by the Executive Board, the proposal will be in line for approval by the PGSS. The position as it is proposed shall be distributed to the PGSS as well as any Executive Board comments.
- E. Upon approval by the PGSS, the position will be created under probation for a period of one year. During this time period, the position will execute the duties outlined in the proposal, and act as a full, non-voting member of the Executive Board.

- F. Upon the completion of the one-year probationary period, the position's description will be updated by the current office holder in coordination with the PGSS President and Parliamentarian. The following items will be determined:
  - i. A description of the position in accordance with Article 3§1, Article 3 §2, Article 3 §3, and Article 3 §11.
  - ii. Amendments for the aforementioned sections to include the proposed position.
  - iii. An additional section within Article 3 detailing the position.
- G. These changes shall be compiled into a proposed constitutional amendment in accordance with the procedures outlined in Article 5.
- H. The amendment procedures shall proceed as outlined in Article 5 to codify the new position.

## Article IV Judicial Procedures

All internal disputes shall be heard by the Executive Board and decided by a majority vote of its membership. Any appeals of the decision of the Executive Board and any disputes directly involving the Executive Board shall be decided by legislative action of the Senate.

## Article V Amendments

- A. All amendments to the Constitution must be proposed and voted on within regularly scheduled meetings of the PGSS.
- B. Amendments may not be both proposed and voted on within the same PGSS meeting.
- C. Amendments must be voted on within one hundred (100) days of proposal. This requirement is waived in the event that an amendment is proposed at the final PGSS meeting of the spring semester, in which case the amendment must be voted upon at the first PGSS meeting of the fall semester.
- D. Amendments shall require a two-thirds (2/3) majority vote in the PGSS to be ratified.
- E. All amendments are subject to the approval of the Student Activities and Organizations (SAO) Office. They may not take effect until the Constitution has been signed by the SAO.
- F. The amendment shall take effect immediately upon ratification by the PGSS and approval by the SAO.

## Article VI Ratification and Replacement Procedures

### SECTION 1. RATIFICATION

- A. Ratification of this Constitution shall occur upon a two-thirds (2/3) affirmative vote of PGSS.
- B. Ratification of this Constitution must be proposed and voted on within regularly scheduled meetings of PGSS.
- C. Ratification of this Constitution may not be both proposed and voted on within the same PGSS meeting.

SECTION 2. REPLACEMENT This Constitution may be superseded only through the same ratification process as outlined in the preceding section.

## Article VII Ratification

This constitution is herein ratified by the senate on April 21, 2021  
by a vote of 39  
to 1

PRESIDENT: Madelina Nuñez  
SENATE CHAIR: Connie Muniandy  
PARLIAMENTARIAN: Rebecca Eli Long

6/18/2021

6/21/2021

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Date of Adoption

---

Date of Recognition

DocuSigned by:  
*Madelina Nuñez*  
4D60DAF1EFDF4EE...

DocuSigned by:  
*Margie Jones*  
D40186256820476...

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President's signature  
Office

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Student Activities and Organizations

DocuSigned by:  
*James L. Molitor*  
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Advisor's signature

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nunez40@purdue.edu  
Purdue University  
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Purdue University  
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Margie Jones, Student Activities and Organization  
Purdue University  
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